



College of Engineering, Adoor

Internal Quality Assurance Cell (IQAC)

Minutes of meeting of internal members of IQAC conducted on 10/07/2023

Venue: Conference Hall

Time: 11.30 am

Agenda:

1. Internal academic audit
2. Online IQAC meeting
3. Other relevant matters permitted by the chair.

Members Attended

1. Dr. Sunilkumar K, Principal
2. Dr Jose Mathew (Convenor)
3. Dr. Jayachandran E.S, Professor in ECE
4. Dr. John George, Professor in Electrical and Electronics Engineering
5. Dr. Binulal B R, Associate Professor in ME
6. Dr. Ajitha P. S, Associate Professor in Mathematics
7. Dr. Sreeja P, Assistant Professor in EEE
8. Mrs. Sreedeepta H. S, Assistant Professor in CSE
9. Mr. Deebu U S, Assistant Professor in ECE

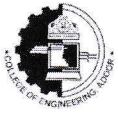
Discussions

Dr. Jose Mathew, Convenor informed that the external academic audit will be conducted on 18/7/2023. The committee after discussion decided to conduct internal academic audit on 12/7/2023. The following members are assigned the duty of conducting internal audit in different departments.

1. Applied Sciences – Dr. Binulal B. R
2. Computer Science and Engineering –Dr. Jose Mathew
3. Electrical and Electronics Engg. – Ms. Sreedeepta H S
4. Electronics and Communication Engg. – Dr. Ajitha P S
5. Mechanical Engineering – Dr. Jayachandran E S
6. Institute Documents – Dr. Jose Mathew

The committee discussed about conducting IQAC meeting with all members. The members suggested to conduct online IQAC meeting on 12/7/2023 using Google meet platform. The agenda for meeting is finalized as follows:

1. Feedback of NBA accreditation.
2. Review of academic activities in the current semester
3. Report of internal academic audit.



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4. Revamping of academic activities in the next academic year
5. Other relevant matters permitted by the chair.

Decisions taken:

1. Decided to conduct internal academic audit on 12/7/2023.
2. Decided to conduct online IQAC meeting on 12/7/2023 using Google meeting platform.

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke.

Dr Jose Mathew (Convenor)

A handwritten signature in green ink, featuring a large, stylized 'S' and 'K'.

Dr. Sunil Kumar K, Principal