

College of Engineering, Adoor

Manakala P O, Pathanamthitta 691 551

APPLICATION FOR COMPENSATORY LEAVE

Name :
Designation :
Regular /Contract :
No. of compensatory leave already availed in
the current year :
Details of compensatory leave applied for : *Days From To*
Details of duty performed in lieu of compensation :
Reason for leave :
Work as per timetable and adjustment
Name of faculty :
Designation :
Signature of Applicant :
Recommendation of Head of Department :

Sanctioned

PRINCIPAL

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